

VACANCY NOTICE

#3052

CS-376

REV(9/93)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

A030513

Description of Position	TITLE OF POSITION: PREVAILING WAGE INVESTIGATOR	
	SALARY RANGE: (322A) \$40,734- \$46,232	CLASSIFICATION CODE: 02751300
	Labor & Training Workforce Regulation & Safety	REFERENCE POSITION NO.: 1625-10000-TBD
	Department or Agency Name Division/Section/Unit	APPLICATION PERIOD: 03-08-13 thru 03-14-13 by 4:00pm
Three day grace period for Council 94 employees ends: 03-17-13 by 4:00pm		
General Information to Candidate	Assignment(s) / Comments	
	Shift and Days: Monday - Friday 8:30 am - 4:00 pm	Job Location: Professional Regulation 1511 Pontiac Ave., Cranston, RI 02920
	Restrictions/Limitations:	
	Position Covered By Collective Bargaining Union Agreement Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	Name of Bargaining Unit Union: AFSCME, Council 94, Local 2869	
There is <input type="checkbox"/> is not <input checked="" type="checkbox"/> a Civil Service List for this position		See A/B or Both for Specific Instructions
Statement of Duties	INSTRUCTIONS:	
	A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either on the application or within a cover letter, both the File Position Title and Number.	
	Most Important - Please include the following information:	
	<ul style="list-style-type: none"> The title of the position for which you are applying Title of your present position and date you entered it Date you entered State service Name of department where you are currently employed Your business telephone number Present Union Affiliations 	
Minimum Education & Experience	<p>*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.</p> <p>B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:</p> <p>If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.</p> <p>C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:</p> <p>Reasonable Accommodations:</p> <p>If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position.</p> <p>Medical Information:</p> <p>Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).</p>	
	DUTIES / RESPONSIBILITIES:	
	In the Department of Labor and Training, to enforce the compliance of Prevailing Wage and OSHA-10 laws including, payment and collection of wages, verification of OSHA-10 certification, on public work projects; and to do related work as required.	
Where to Apply	<p>For additional information, the job description is available at www.hr.ri.gov/classification/jobspecs.php.</p> <p>EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:</p> <p>EDUCATION: Such as may have been gained through: graduation from a senior high school; OSHA-30 hour construction certification; and EXPERIENCE: Such as may have been gained through: employment in investigatory, accounting and auditing work which involved obtaining technical facts, writing reports and obtaining compliance with the law. OR, any combination of education and experience that shall be substantially equivalent to the above education and experience.</p>	
	<p>Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail.</p> <p>EMAIL or MAIL RESUME OR CS-14 APPLICATION TO:</p> <p>Lisa M. Kearns General Government Service Center Department of Administration Office of Human Resources One Capitol Hill, 3rd Floor Providence, RI 02908</p> <p>Only emails to email address listed below will be accepted: Faxes will not be accepted.</p> <p>Email: LK-resume@hr.ri.gov</p> <p>TTY/TDD#: 711 Telecommunication for the Deaf</p>	

RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER

